COMPUTER SUPPORT ASSOCIATE

http://www.sandburg.edu/Academics/Degree-Certificates/Computer%20Support%20Associate/index.html

This program prepares students to work in career fields of computer support, maintenance and repair. Students will receive training in computer hardware, software, and support. Student will learn about computer hardware components, system operating systems, and application software. Jobs in computer maintenance can be found in such career fields as PC Support Technician, Computer Help Desk, and Computer Configuration Specialist. This certificate prepares students for the CompTia A+ and MCTS certification exams.

Admission to the Program: Open
First-Time Enrollees

1. Complete an application for admission and, if desired, apply for financial aid.
2. Send an official high school transcript or GED score report to the Admissions and Records Office.
3. Complete the placement exam.
4. Meet with an advisor/counselor to select classes and complete the registration process.

Computer Information Systems Course Completion Requirement

For credit toward degree requirements, all ICT courses must have been completed during the five school years preceding conference of the degree or must have the approval of the Dean of Career, Technical, and Health Education Programs or Program Coordinator.

*NOTE: Computer Technician Certificate conferred upon successful completion of the required 30 hours contained in the first and second semesters plus summer session of this program. A.A.S. Degree conferred upon successful completion of all 62 required hours.

Department of Career, Technical & Health Education

2400 Tom L. Wilson Blvd.
Galesburg, IL 61401
Phone: 309.341.5363

For Additional Information Contact:

The Welcome Center
Phone: 309.345.3500
welcomecenter@sandburg.edu

For Graduation Requirements:

See the graduation policies and procedures (http://catalog.sandburg.edu/academicinformation/#graduation_policies_and_procedures) page for details.

Course	Title	Semester Hours
First Year		
Fall Semester		
BOC.107	Tech Skills for Business Environment	3
ICT.110	Computer Software Applications	3
ICT.125	Foundations of Information Technology	3
ICT.170	Hardware Installation & Maintenance	3
ICT.180	Windows Networking & Operating System	3
	Total Semester Hours	15

*Completion of this certificate also fulfills the first semester requirements of the Computer Technician Certificate.

Higgins, Diana D
associate dean of career technical health education

Herath, Suvineetha
instructor, information and communication technology